

**MEETING OF THE BOARD OF TRUSTEES OF THE
SOUTHLAKE MOSQUITO ABATEMENT DISTRICT
MINUTES
June 11, 2018**

1. **ROLL CALL**

The meeting was called to order at 7:30 p.m. by President Barbara Struthers. Trustees Tony Bilotti, Larry Feder and Roger Simonson were present. District Attorney Robert J. Masini and George Balis of Clarke were also in attendance. Trustee Susan Levy was absent.

2. **PUBLIC COMMENT**

None.

3. **MINUTES**

The Trustees reviewed the minutes of the May 14, 2018 regular meeting and the May 14, 2018 minutes of the Public Hearing on the Annual Budget and Appropriation Ordinance. Motion by Trustee Feder and seconded by Trustee Simonson to approve the minutes of the May 14, 2018 regular meeting and the May 14 public hearing. All in favor. Motion passed.

4. **TREASURER'S REPORT**

The trustees reviewed the May 2018, treasurer's report.

The May 31, 2018 fund balance was \$907,706.66

Following a brief discussion Trustee Feder moved to accept, as presented, the Treasurer's Report for May 2018. Seconded by Trustee Simonson. All in favor. Motion passed.

5. **BILLS**

The Trustees considered the following bills:

1. Grach, Masini, Hazan & Gurysh, LLP - \$984.75 – Legal Services
2. Liberty Business Systems - \$150.00 – website maintenance
3. Clarke Mosquito Control - \$64,000.00- third contract installment
4. Clarke Mosquito Control - \$6,808.74– adult treatments
5. Smith Accounting - \$250.00 – April and May Treasurer Reports

6. Village of Bannockburn - \$94.50 – reimbursement for cost of distributing 591 brochures

Following the discussion Trustee Bilotti moved that the Board authorize payment of all the bills. Seconded by Trustee Feder. Roll Call. Ayes: Simonson, Bilotti, Feder and Struthers. Nays: None. Absent: Trustee Levy. Motion passed.

The Trustees then reviewed the 2017-2018 Annual Financial report. After a brief discussion, Trustee Feder moved that the Annual Financial Report be accepted as presented. Seconded by Trustee Simonson. All in favor. Motion passed.

6. OLD BUSINESS

A. Status of the redevelopment of the District's website. – The trustees all reported that things are going well with the website. Mr. Balis showed a short version video of Clarke's program that focused on the environmentally responsible aspects of the Earthrite Program and the integrated pest management program implemented by Clarke for the District. He also showed a longer version of the video. The trustees like the short version but would like to see a little more detail on how traps are used to identify where to test for mosquito broods. The trustee also asked that the video make the point that the District's program seeks to kill mosquitoes before they are flying around.

B. Status of appointment of new Board member. – No one has heard anything about a new appointment. President Struthers said she sent two inquiries to Commissioner Maine and received no reply.

7. NEW BUSINESS

A. Discussion and action upon proposals to distribute educational brochures via mailings or billings. The trustees discussed the distribution of educational brochures to the populations of Deerfield and Bannockburn with the municipal water bills and to Riverwoods with a new letter. Highland Park's website has a link to the District's website. Following discussion Trustee Simonson moved that the District incur the expense to distribute educational brochures to residents in Deerfield and Bannockburn via the municipal water bills and to Riverwoods via its newsletter. Seconded by Trustee Bilotti. Roll Call. Ayes: Feder, Simonson, Bilotti and Struthers. Nays: None. Absent: Levy. Motion passed.

B. Discussion of upcoming events for public health information and distribution. A brief discussion was had concerning the public information appearance at the June 30 Deerfield Farmer's Market and the July 18 Market in Highwood.

8. REPORTS

A. Clarke – Mr. Balis distributed the written report and reviewed it with the trustees. He said high activity is anticipated in the coming weeks because temperatures will be warm during the day and staying warm at night. He said a large number of calls have been coming from Highland Park.

Trustee Feder said that June is Mosquito Awareness Month and that Mr. Balis will speak at the June 19 Optimist Club meeting in Deerfield.

Trustee Bilotti reported that he delivered brochures to the Highland Park library.

President Struthers has brochures at the Village Hall, which are available for the Farmer's Market.

9. **ADJOURNMENT.**

Trustee Simonson moved that the meeting be adjourned. Seconded by Trustee Bilotti. All in favor. The meeting adjourned at 9:05 p.m.

Respectfully submitted,

Roger Simonson, Secretary of Southlake
Mosquito Abatement District